

CURRICULUM – VITAE

AMIRA KUMAR RANA

S/o- Premananda Rana

At/Po- Sasanpadar

Via- Golanthra

Dist- Ganjam, Odisha

Mobile No: +91- 7873727444

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(Objective)

To work in an esteemed organization having competitive environment with growth, which provides a platform to utilize my Engineering skills and Experience for mutual benefit.

Qualification

Academic Qualification:--

Qualification	School Name	Board	Year
High School (10th)	U.G Govt. High School, Sasanpadar, Ganjam	H.S.C Orissa	2012
+2(Comm.)	S.B Science College, Konisi	C.H.S.E Odisha	2014
+3 Comm.	City College, Berhampur	Berhampur University	2017

Positive Attitude

- Handling customer relationship
- Positive thinking
- Good Management skill
- Good co-ordination skills and Self –Discipline.
- Sincere and dedicated towards work

COMPUTER COURSE

- Completed Post Graduate Computer Application (P.G.D.C.A)
- Completed Computer TALLY ERP-9

EXPERIENCE

- Data entry in M.K.C.G Medical College Berhampur (2019-2021)
- Working in MUSS Construction PVT LTD Berhampur

Personal Vitae

Fathers Name : Premananda Rana
Date of Birth : 05th April 1997
Marital Status : Unmarried.
Gender : Male.
Nationality : Indian.
Languages known : English, Hindi, Odia
Cell No : +91-7873727444
E- Mail : amirakumar97@gmail.com

Contact Information

Permanent Address : S/o- Premananda Rana
At/Po- Sasanpadar
Via- Golanthra
Dist- Ganjam, Odisha
Pin-761008

About myself

Loyal with professional attitude which takes great pride in work and achieves a career progression through hard working, self-confident and have ability to work at any platform within a short period.

Declaration

I hereby declare that all the above information furnished above is true of my knowledge & belief.

Yours Faithfully

Place: SASANPADAR

(AMIRA KUAMR RANA)

Date: